
Company: Jitasa

Job Title: Union Senior Accountant

Hiring Manager: Director of Client Services

Location: Boise, ID or Richmond, VA

Employment Status: Full Time

Description

Jitasa is the first and largest national accounting and bookkeeping services provider dedicated solely to the nonprofit sector. Since 2008, Jitasa has worked with over 300 nonprofits representing over \$250M in annual operating budgets.

Jitasa has started a new business unit serving labor unions throughout America. We are looking for a Senior Accountant to lead and grow this team.

Job Description / Responsibilities

This Union Senior Accountant Position is responsible for:

1. Client Management
 - Guidance or assistance with bookkeeping, government tax reporting, Member Dues reporting/reconciliation, Per Capita calculations, complex accounting classifications, financial preparation & review, and client onboarding
2. Financial Analysis
 - Guidance or assistance with budget modeling and projections, review of cash flow projections, and interpretation of financial reports
3. Audit Support
 - Guidance through the audit process, including potential onsite interface with Auditors

Skills / Qualifications

1. Education: BS or MS in Finance or Accounting
2. 3–5 years Union accounting experience required
3. Demonstrated experience with LM2 reporting and union membership processing
4. CPA preferred
5. MBA bonus
6. Demonstrated Project Management ability
7. Demonstrated client management skills
8. Strong knowledge of GAAP and ability to train on GAAP

9. Strong interpersonal skills

- Strong communication skills with the ability to explain things simply
- Highly self-motivated
- Professionalism with strong oral and written communication skills
- Strong initiative
- Resourceful and well-organized with a high attention to detail

Travel

Minimal travel may be required

Compensation

Competitive salary and benefits plan

Benefits

- Compensation is dependent on experience and education
- Paid Time Off: 10 Holidays, 15 days of personal time, and 5 days to volunteer at non-profits of your choice
- Medical benefits
- 401k
- Profit Sharing
- Other long term employment incentives

To Apply

Email your cover letter and resume to jobs@jitasa.is